

About Athora

Athora, through its subsidiaries, is a specialist solutions provider in the European insurance market. We offer acquisition, portfolio transfer and reinsurance solutions to insurers to free up capital, management capacities and operating resources. Our principal operational subsidiaries are Athora Lebensversicherung in Germany, Athora Ireland in Ireland, Generali Belgium in Belgium and Athora Life Re, a Bermuda-domiciled reinsurer. Athora has about 800 employees, 800,000 policyholders and total consolidated assets of approximately €15 billion. We have ambitious plans to grow our business across Europe and we are looking for like-minded people to join us on our journey.

Working at Athora

We offer a fast-paced, dynamic work environment where our actions define us, more than any words or promises. We innovate to keep our business at the forefront of the market. People are at the heart of what we do, and we always value that humanity. We do what we do as well as we can because we are about improving lives, inside and outside our business.

Executive Summary

Role Title:	IT Integration Program Manager
Reporting to:	Director, M&A and Integration
Team:	Integration
Function:	IT
Location:	Brussels
Travel:	Up to 30%

Purpose of this role

- The IT Integration Program Manager is responsible for the planning, day-to-day management and successful delivery on-schedule and on-budget of large IT Integration programs resulting from acquisition
- The Program Manager will oversee and manage multiple workstreams each with its own Project Manager – E.g. Infrastructure, Application Migration, Rebranding, Finance Systems Migration.
- The requirement is for a hands-on, detail-oriented IT Program Manager

Key Contribution Areas

- Responsible for the planning day-to-day management and successful delivery on-schedule and on-budget of the Program
- Develops structured project plans, RAID Logs (Risks, Actions, Issues, Dependencies) and resource plans with project managers to complete requirements gathering, design and execution / implementation of the overall program
- Engages and manages third party delivery partners and vendors
- Owns and understands the scope of the overall integration and all of the touch points between the different workstreams
- Estimate project costs (with ever increasing accuracy) at the various intervals in the project lifecycle and present to Project Steering Committee for approval / validation to proceed
- Responsible for day-to-day management of the program and team and for driving it forward successfully, ensuring everyone on the team knows what they should be doing and is focussed on delivering to the plan
- Responsible for tracking and monitoring the program and actively managing risks and issues and keeping project plans and milestones updated
- Responsible for accurate and timely production of project reporting and budget tracking in line with the Integration Program Office standards, templates and deadlines
- Ensure project compliance with SLDC / PMO guidelines and company's risk and compliance framework
- Ensure all expenditure commitments and payments are authorised, controlled and tracked in accordance with agreed standards
- Manage constructively the relationships with key stakeholders
- Responsible for change management and communication for the Program
- Responsible for quality assurance and overall integrity of the Program
- Identify and manage inter-dependencies with other workstreams or projects

- Identify and manage the business risk exposure associated with / generated by the change / transformation
- Instigate Program Governance including work-stream / project / Steering meetings, ensuring these are documented and that any resulting actions are actively followed up

Personal Capabilities Required

- Excellent analytical, problem-solving, communication and organization skills. Comfortable communicating with all levels within the organization
- High levels of enthusiasm, commitment, and energy required. Results-oriented with a “can-do” attitude –adaptable, flexible and resourceful to work through short and long-term issues
- Capable of building strong, meaningful relationships with internal and external parties alike, with demonstrable influencing skills at middle to senior levels
- People-oriented – people management skills and experience of direction setting and ability to work across organisational boundaries
- Stakeholder-oriented – Managing and satisfying multiple stakeholders in a fluid environment, translating their needs to realistic goals
- Excellent communication skills with people at all levels of the organisation
- Ability to work under pressure and meet deadlines in a fast-paced environment
- Languages – English and French

Functional or Technical Knowledge and Skill Required

- Proven track record in delivering large IT programs within Insurance Industry – programs with multiple sub-projects / workstreams
- Insurance knowledge/background
- Must have successfully managed (hands-on) and overseen projects with budget >€10m
- Project resource management skills associated with those required in delivering large change within a Global or European corporate environment
- Strong customer focus and cultural awareness to operate in a complex, multi-country environment
- PMP / Prince 2 accreditation or equivalent mandatory
- Educated to BSc standard minimum
- Must have 15+ years’ experience in IT within Financial Services or Consulting industries

**If you wish to apply, please send your CV to fabian.paulus@generali.be
The closing date for receipt of applications is Tuesday, 30 April 2019.**